

How to Use This Checklist

This checklist is a practical tool designed to help project teams, delivery leaders, and consultants assess their project's **readiness and alignment** with the five strategic pillars outlined in the EDSICO framework for successful delivery.

Each pillar represents a critical component of project success in infrastructure, mining, and capital works. By reviewing each item and marking your status, you will:

- **Identify gaps** in planning, stakeholder alignment, delivery systems, or value strategy
- **Support risk mitigation** by surfacing issues before execution begins
- **Improve team alignment** through structured discussion and shared understanding
- **Track improvements** across time or multiple projects
- **Demonstrate due diligence** in client, board, or funding reviews

Projects that score well across all five pillars are far more likely to be delivered on time, on budget, and with stakeholder satisfaction.

1. Business Case Development

Key Area	Questions	Status
Viability	Have you defined the strategic need and problem statement clearly?	☐ Yes ☐ No
Financial Justification	Have ROI/IRR, funding models, and capital risks been analysed?	☐ Yes ☐ No
Regulatory Fit	Are environmental, legal, and policy compliance needs identified?	☐ Yes ☐ No
Tools	Have you used ILMs, CBA, or Monte Carlo simulations?	☐ Yes ☐ No
Stage Gate	Has your business case passed gateway or executive reviews?	☐ Yes ☐ No

2. Stakeholder Management

Key Area	Questions	Status
Identification	Have you mapped all stakeholders using an interest/influence matrix?	☐ Yes ☐ No
Communication	Is there a tailored plan for each stakeholder group?	☐ Yes ☐ No

Feedback	Are feedback loops and SRS (Stakeholder Requirement Specs) in place?	☐ Yes ☐ No
Community	Have you engaged with high-impact or sensitive groups early?	☐ Yes ☐ No
Tracking	Do you maintain a stakeholder engagement dashboard or tracker?	☐ Yes ☐ No

3. Business Partner Selection

Key Area	Questions	Status
Capability	Have you assessed the actual delivery team's skills and availability?	☐ Yes ☐ No
Cultural Fit	Has a SWAT (Strengths, Weaknesses, Ability, Transparency) analysis been conducted?	☐ Yes ☐ No
Continuity	Do contracts prevent post-award team substitutions?	☐ Yes ☐ No
Transparency	Does the partner provide open reporting and risk disclosures?	☐ Yes ☐ No
SME Access	Are JVs, subcontracting, or vendor programs open to smaller firms?	☐ Yes ☐ No

4. Contract & Project Management

Key Area	Questions	Status
WBS	Is there a well-structured Work Breakdown Structure in place?	☐ Yes ☐ No
Change Control	Do you have a formal variation and risk tracking process?	☐ Yes ☐ No
Planning Tools	Are P6, EVM, or similar platforms used for schedule and cost control?	☐ Yes ☐ No
Document Control	Are systems like Aconex/Procore used for traceability?	☐ Yes ☐ No
Alignment	Are commercial and delivery teams aligned through structured reviews?	☐ Yes ☐ No

5. Delivering Value for Money (VfM)

Key Area	Questions	Status
VfM Methodology	Are PSC, DCF, or Lifecycle Cost Models used?	☐ Yes ☐ No
Cost Realism	Are the scope and design optimised to avoid over-engineering?	☐ Yes ☐ No
Client Priorities	Are client values (speed, flexibility, risk) clearly understood?	☐ Yes ☐ No
Outcome Contracts	Is payment tied to outcomes, not just milestones?	☐ Yes ☐ No
Lessons Learned	Are post-project audits and benchmarking in place?	☐ Yes ☐ No

When projects align with all five pillars, they are far better positioned to be completed on schedule, on budget, and with strong stakeholder engagement."

Summary & Next Steps

After completing the checklist:

- Review your total and per-pillar scores.
- Use the outcome to facilitate conversations or decision-making.
- Revisit the checklist throughout the project lifecycle to assess changes.

Need Support?

If your results show challenges in one or more pillars, **EDSICO is here to help.**

 [Book a Free Consultation with EDSICO](#)

 <https://edsico.com.au/>

 Email: info@edsico.com.au

 Or [reach out via LinkedIn](#)

Download the full eBook

Learn how Australia's top infrastructure leaders ensure project success using the 5 Pillars framework.

 [Download your free eBook](#)

Watch the full podcast episode.

Hear directly from veteran project leader **John**, with over 45 years of experience delivering major infrastructure programs, including **Sydney Metro** and mining projects for **BHP and Rio Tinto**.

 [Watch the full episode on YouTube](#)

Use the insights, tools, and checklist together to strengthen your project planning and delivery.